

**LIST OF THE CERTIFICATES AND DOCUMENTS
TO BE SUBMITTED BY THE CANDIDATES ADMITTED TO THE
MMS PROGRAMME – 2014 - 2015**

The students who are allotted Welingkar Institute for MMS admission are required to produce the following certificates in **ORIGINAL** and **2 SETS OF PHOTOCOPIES** duly attested, without which No fees will be accepted and No admission will be granted.

I. LIST OF DOCUMENTS :

1)	Internet Copy of Allotment Letter issued by DTE
2)	Written Test Identity Card
3)	Final Score Card – CMAT / CAT / MAT / XAT / ATMA / MH-CET / GMAT
4)	Proforma I, General Undertaking, Anti Ragging Affidavit from Parent & Student
5)	S.S.C. Mark-list & Passing Certificate
6)	H.S.C. Mark-list & Passing Certificate
7)	Degree Mark-lists of all years (1st, 2nd, 3rd / 4th year)
8)	Degree Passing Certificate (Issued by the University)
9)	Gap Certificate (Affidavit on stamp paper of Rs.100/-) *
10)	Birth Certificate (Municipal Corp.cert. / SSC Certificate)
11)	Caste Certificate (For Reserved Category candidates) *
12)	Caste Validity / Proforma H (For Reserved Category candidates) *
13)	Non-Creamy Layer Certificate valid upto 31 st March 2015 (For NT, VJ, DT, OBC & SBC candidates) *
14)	Income Cert. issued by Tahasildar for EBC students (upto Rs.1,00,000/- only) *
15)	Transfer Certificate from last attended (previous) college for Graduates of University of Mumbai / Migration Cert.
16)	Certificate of Indian Nationality (Domicile Cert./Leaving Cert../ Indian Passport / Birth Certificate wherein nationality is mentioned as “Indian”)
17)	i) Type-A – Domicile Cert./Birth Cert./School/College Leaving Cert. specifying place of birth within Maharashtra ii) Type B - Domicile Certificate(Candidate / Father / Mother) iii) Type C - Proforma D, Transfer Order, Joining Letter iv) Type D - Proforma E, Transfer Order, Joining Letter
18)	Medical Fitness Certificate in the prescribed format
19)	UID Aadhar Card
20)	Physically handicapped Candidates – Proforma “F” * (if applicable)
21)	Additional Documents For J & K Category- a) Allotment Letter issued by DTE b) Proforma A / B / C (as applicable)

* If applicable

[Link for format of Affidavit on Rs.100/- Stamp Paper \(from Student\)](#)
[Affidavit on Rs.100/- Stamp Paper \(from Parent\)](#)
[Medical fitness certificate](#)
[GAP Certificate](#)

II. 2 Passport size Photographs of the candidate to be submitted at the time of Admission.

III. Fees: The students are required to pay first year **Interim Tuition Fee and Fees Payable to University of Mumbai** (Against PGR, University Share, Examination Fee) and Library deposit (refundable) through a **single** D.D. payable at Mumbai / at par cheque / Local (Mumbai) cheque drawn in favour of "**Welingkar Institute of Management Development & Research**" as per the "Total fee" applicable to specific category.

<i>Category</i>	<i>Interim Tuition Fee</i>	<i>Interim Development Fee</i>	<i>Fees payable to University of Mumbai</i>	<i>Library Deposit</i>	<i>Total Fee</i>
Open	2,43,055/-	19,445/-	3,885/-	4,000/-	2,70,385/-
OBC	1,21,527/-*	19,445/-	3,885/-	4,000/-	1,48,857/-
NT/DT-VJ/ SBC	**	19,445/-	3,885/-	4,000/-	27,330/-
SC/ST #	**	**	3,885/-	4,000/-	7,885/-

Note : *All students are informed that Shikshan Shulka Samiti has approved Interim Tuition fee and Development fee as above. In due course, the students will be required to pay Differential fees, if any, after the Final Tuition fee & Development fee is sanctioned by the Shikshan Shulka Samiti, Govt. of Maharashtra.*

Note for Reserved category students :

1. Students are requested to fully comply with requirements of eligibility criteria by submitting the required documents to the institute. In case, the freeship / scholarship application is rejected by Social Welfare Department, the student will be solely responsible for further consequences.
2. * 50% Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra.
3. ** Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra to the Institute.
4. As per the Maharashtra Govt. GR No. EBC-2013/PK179/Shikshan-1 dated 31st August, 2013, student belong to DT/VJ, NT, OBC & SBC category are eligible for freeship only if their annual family income is upto Rs.4,50,000/-.

- In case, the Social Welfare Office does not sanction Development Fee approved by Shikshan Shulka Samiti (Govt. of Maharashtra), then the Reserve Category students shall pay the development fee as applicable.

The candidates who are graduated from other than Mumbai University have to pay following fee in **cash**, to be paid to University of Mumbai for Eligibility, Enrollment & towards "Document Verification Charges" to the University from where the candidate is graduated:

Particulars	Universities in Maharashtra State	Universities out of Maharashtra State
Fee for Provisional Statement of Eligibility	Rs.220/- Rs.320/- (Tech.Univ.)	Rs.320/-
Enrolment Fee	Rs.220/-	Rs.220/-
Fee for Education Verification from the last attended University	Rs.800/-	Rs.800/-

(The fees will be accepted between 11.00 am to 5.00 pm on the dates mentioned in Allotment letter)

PROF. DR. UDAY SALUNKHE
GROUP DIRECTOR